An inspirational self-sustaining energy management industry

EMANZ Conference 2013
Conference Programme
18-19 April 2013
InterContinental Hotel
Wellington

EnergyManagement
Association of New Zealand
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Welcome all delegates to the fourth EMANZ Conference — seeking inspiration on how we can achieve an inspirational, self-sustaining energy management industry.

It is truly inspiring to see the camaraderie and relationships building from these EMANZ conferences. The logic of sound energy management is so clear to us as a sector, yet we seem so far from where we need to be to promote and capture the potential efficiency and productivity gains we see in front of us.

The Appreciative Inquiry Workshop on 17 April is designed to capture many of your views, and establish a set of actions to move us all forward. The Conference this year, like every year, will promote rich discussion on what our industry needs to do to get us to where we need to be, and further refine what actions are needed.

Certainly from where I’m sitting, new business opportunities are presenting themselves to those who have the courage and determination to look. Our sector is creating jobs, and contributing well above its weight to the economy of our country, and ticks every box in the green growth checklist.

But we also know we can do so much more as a collective group to grow the market, and with the right levels of support achieve and surpass current sector-based energy efficiency goals set by the Government.

There are many questions about the relationship between our sector and the Government, about the economic benefits of having a strong energy management sector that creates jobs that improve productivity, and the challenge of creating a clear and visible demonstration of the value of energy management.

Saving New Zealand business $4 billion a year in energy costs would make New Zealand more competitive globally and change the composition of our economy.

The Government’s Energy Efficiency Strategy identifies that opportunity, and outlines some broad measures that will help achieve that ambition.

But what more can we do to help ourselves? And are all of the collective efforts that we have put in to date well understood, and bought into by the bulk of our sector?

I look forward to listening, and to discussing these and other issues with you over the next two days.

And finally, my deep and sincere thank you to the team who have toiled so hard to make this EMANZ conference a success for all who attend.

Ewan Gebbie, Executive officer
On behalf of the EMANZ Governance Committee
Pre-conference Workshop and Conference Day 1

**Pre-conference Workshop - Wednesday 17 April**
- 10.00 am: Appreciative Inquiry Workshop
- 5.00 pm: Pre-conference Social Function and Networking for all Workshop and Conference delegates

**Conference Day 1 – Thursday 18 April**
- 7.30 am: Appreciative Inquiry Workshop with Terry Stewart (continued)
- 9.00 am: Conference registrations open
- 10.00 am: Morning tea and networking
- 10.25 am: Eman welcome - Ewan Gebbie and Priyani de Silva-Currie

**Strand 1 – Inspiration**
- 10.30 am: John Anderson (Contiki founder) Growing the Business
- 11.20 am: Hon Simon Bridges (Minister of Energy and Resources)
- 11.40 am: Prof James L Sweeney (Stanford University) The Demand Side: Behavioural Patterns and Unpicked Low-Hanging Fruit
- 12.10 pm: Rod Oram (Business Journalist) Growing Energy Management
- 12.40 pm: Panel Discussion - Strand Presenters with Ewan Gebbie
- 1.10 pm: Lunch and networking

**Strand 2 – Energy Management Practitioners**
- 1.45 pm: Frans Plugge and Andrew Forest (ECOsystems) 40%+ Energy Reduction in an Auckland Office and a Wellington Art Museum
- 2.15 pm: Scott Noyes (Schneider) A Case Study in Implementing ISO50001
- 2.45 pm: Jon Seal (New Plymouth District Council) and Kevin McGrath (Power Solutions Ltd) NPDC Energy Management Programme
- 3.15 pm: Paul Stephenson (Aurecon) Low Energy Salt
- 3.45 pm: Afternoon tea and networking
- 4.00 pm: Summary of the Outcomes from the Appreciative Inquiry Workshop - Terry Stewart
- 4.15 pm: Panel Discussion - Strand Presenters with Priyani de Silva-Currie
- 5.30 pm: Pre-dinner social function and networking - level 1 lobby
- 7.00 pm: Conference dinner with Joe Bennett as after-dinner speaker – Lambton Rooms

Conference Day 2

**Conference Day 2 – Friday 19 April**
- 8.00 am: EMANZ Annual General Meeting (EMANZ members only)

**Strand 3 - International Perspectives**
- 10.30 am: Morning tea and networking
- 11.00 am: Jill Derrington (City Care) Integrated Stakeholder Engagement within Social Housing Regeneration Projects
- 11.45 am: Panel Discussion - Strand Presenters with Ewan Gebbie
- 12.15 pm: Lunch and networking

**Strand 4 - Moving Markets**
- 1.30 pm: Paul Bannister (Exergy) NABERS issues for NZ
- 2.00 pm: Ian Niven (EECA) EECA Business Update
- 2.30 pm: Patricia Green (Minter Ellison Rudd Watts) Leases and Contracts - How will NABERSNZ Change Them?
- 3.00 pm: Jonathan Pooch (DETA Consulting) Design Reviews and Lessons Learnt
- 3.30 pm: Panel Discussion - Strand Presenters with Priyani de Silva-Currie
- 4.00 pm: Conference summary and closing remarks
- 4.20 pm: Afternoon tea and departure
Abstract: John will tell the incredible story of how he developed a simple idea into a worldwide business through his determination to succeed, the belief in himself and his staff.

John’s presentation will encompass entrepreneurship, leadership, risk taking, quality, teamwork, uniqueness, training, sales and marketing, dealing to the competition and above all — the importance of the brand.

Background: At the age of 23 John Anderson left New Zealand on a one-year ‘Overseas Experience’. He returned some 20 years later with a wife, four children and the international tourism business — Contiki Holidays! With just 25 pounds in his pocket John created one of the world’s leading tour operators. When he sold the Company a few years ago it was firmly established as an international brand. To date over 2.5 million young people have travelled Contiki (including 380,000 New Zealanders).

As a member of Auckland Rotary, John conceived the idea of the ‘Ellerslie Flower Show’. He was the inaugural CEO with the event attracting over 100,000 visitors in its first year!

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John has recently published a book on one of the great Australasian business success stories - The Contiki story, entitled Only Two Seats Left.

Background: In the current National-led Government, Simon Bridges is Minister of Energy and Resources, Minister of Labour and Associate Minister for Climate Change Issues. He was the Chairperson of the Finance and Expenditure Select Committee and member of the Justice and Electoral Select Committee until he became a Minister in April 2012 with the Consumer Affairs and Associate Transport portfolios.

Prior to standing for Parliament, Simon was a Senior Crown Prosecutor in the District and High Courts. Simon had been a prosecutor in Tauranga since 2001, working largely on jury trials.

Simon was educated at the University of Auckland, completing a BA (Political Science and History) and a LLB (Hons). He later completed a Bachelor of Civil Law at the University of Oxford.
Abstract In principle, developed countries such as New Zealand and the United States have the technical potential to keep their total energy use from growing over the next several decades, and many analyses suggest that through appropriate policies and management, energy use can decline over that period.

Generally there is the technical potential to cost-effectively reduce energy use in each energy-using sector, so that energy efficiency can be seen as the “low hanging fruit.” However, the technical potential is far from fully being realized. This presentation will discuss various structural and behavioural barriers leading to the “low hanging fruit” not being picked, but rather simply “rotting on the ground.” But each barrier could be attacked through policy, managerial, and behavioural approaches, including pricing, social norms, new business models, stochastic rewards, information, building codes, information systems, and incentives for electric utilities. The presentation will point at these various alternatives and will highlight some of the important challenges and opportunities of using behavioural approaches to picking the currently unpicked low-hanging fruit.

Background Professor Sweeney, Stanford University, is Director of the Precourt Energy Efficiency Center and Professor of Management Science and Engineering. His professional activities focus on economic policy and analysis, particularly in energy, natural resources, and the environment. He is currently Senior Fellow of the Stanford Institute for Economic Policy Research; Hoover Institution on War, Revolution and Peace; Freeman Spogli Institute for International Studies; Precourt Institute for Energy.

Prof Sweeney is a Senior Fellow of the U.S. Association for Energy Economics, a lifetime National Associate of the National Academies, a council member and senior fellow of the California Council on Science and Technology, a member of the External Advisory Council of the National Renewable Energy Laboratory. Prof. Sweeney earned his B.S. degree from MIT in electrical engineering and his Ph.D. from Stanford University in engineering-economic systems.

Abstract Radical is the new norm as companies, industries, economies and societies scramble to cope with the planet’s physical limits. This is triggering an unprecedented wave of innovation in everything we do. Energy management is a crucial discipline in this drive. At its simplest it delivers resource efficiency; at its most sophisticated, it helps trigger transformation in the way a business identifies and benefits from abundant new opportunities.

Background Rod Oram has more than 30 years’ experience as an international business journalist. He has worked for various publications in Europe and North America, including the Financial Times of London.

Rod and his family emigrated from the UK to New Zealand in 1997. He is currently a columnist for the Sunday Star-Times; a regular broadcaster on radio and television; and a frequent public speaker on business, economics, innovation, creativity and entrepreneurship, in both NZ and global contexts.

For more than a decade, Rod has been helping fast-growing New Zealand companies through his involvement with The ICEHOUSE, the entrepreneurship centre at the University of Auckland’s Business School. Penguin published in 2007 his book on the New Zealand economy, Reinventing Paradise. He was named the Landcorp Agricultural Communicator of the Year for 2009. In 2010, Rod was the winner in the individual category in the Vero Excellence in Business Support Awards and was Columnist of the Year in the consumer category in the national magazine awards for his columns in Good, a consumer sustainability magazine.

Rod is chairman of the Hikurangi Foundation, which helps social enterprises develop their business models; and he is a trustee of the Sustainable Business Network.

Abstract After many years of achieving savings in the order of 15–20%, ECOsystems engineers started from first principles and determined that with New Zealand’s moderate climate and energy use in commercial buildings internationally, it should be possible to reduce energy use in our existing office buildings by 30–50%. We then developed a process we call Continuous Energy Optimisation (CEO) to identify these savings and a Deep Energy Retrofit (DER) to implement the Energy Conservation Measures (ECM) identified.

Frans Plugge’s background Frans Plugge established ECOsystems in 1995 to “save energy and the environment” with a view to offering an integrated energy efficiency company. Two years ago the company appointed a CEO. As Executive Director, Frans now has responsibility for strategy, business development and strategic alliances.

ECOsystems has 17 staff focused on the commercial building and institutional sectors with offices in Wellington, Auckland and Christchurch. ECOsystems’ vision is to demonstrate that savings of 30–50% are achievable, and they have achieved this level of savings in a museum, supermarket, commercial office and tertiary institute.

Andrew Forest’s background Andrew Forest is an energy engineer at ECOsystems with experience in energy auditing and the Continuous Energy Optimisation (CEO) process.

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Abstract

ISO50001 is the International Energy Management Standard, launched in June 2010. The standard provides an Energy Management Process framework for any organisation, diversity of location and breadth of scope. Uptake of the new standard has been cautious – in line with the track record of the inception of other, now well-established management standards such as ISO14001 and ISO9001.

Schneider Electric is in the process of implementing ISO50001 for its manufacturing operations across the globe, and the Smyrna Plant in La Vergne, Tennessee, is one of the first Schneider Electric plants to achieve the certification.

We take a look at the process that was undertaken to implement the requirements of the standard and the different drivers that influenced the scope and plan for the programme. We analyse some of the challenges faced, the real outcomes and how the programme is continuing to evolve.

Background

Scott Noyes is an Energy Management Specialist for Schneider Electric based in Auckland, New Zealand. He has over 24 years experience managing a broad range of technical solutions within Building Services. Scott is a board member of the Energy Management Association of New Zealand and is influencing the direction of Energy Management best practice in New Zealand. His passion for the efficient use of Energy Resources is a key component in the development of Schneider Electric’s Energy Management Solutions and Services.

Jon Seal
New Plymouth District Council

Abstract

New Plymouth District Council is a large energy consumer with a large expenditure across electricity, gas, petrol and diesel. Effective energy management is essential in order to minimize corporate expenditure, costs to ratepayers, wastage of energy resources, and councils impact on the environment. The challenge is how to make it happen.

The NPDC Energy Management Programme has proven to be effective so far in meeting the challenge, and will continue to develop as we move into the future. The huge savings achieved by the Energy Management Programme have been right across the organisation, through many initiatives rather than several large projects or investments.

The most pleasing aspect is that there have been more savings achieved in areas other than the identified initiatives. This is an indication that the culture of NPDC has changed and staff are making simple small changes to how we “do business” resulting in further and on-going savings.

The program has enabled New Plymouth District Council to make huge savings over its life so far and demonstrates how the application of basic energy management principles saves energy and costs. These savings could equally be achieved at many other sites across New Zealand following these principles.

Jon Seal’s background
Jon Seal currently holds a dual role of Energy Manager/I&E Engineer for New Plymouth District Council.

Jon is an Instrument Engineer by trade, and has come to Energy Management relatively recently. He has been in NZ for 5 years, and spent the first 3 years working for an electrical contractor in the petro-chemical industry in Taranaki.

Jon spent 4 years in the UK working in building management engineering, and developed an interest in the energy side of the business during that time. In 2012 NPDC was awarded the EECA Public Sector Energy Award, and at the 2012 SOLGM awards – ‘Better services for less’ section. NPDC gained a “commended” status.

Kevin McGrath’s background
Kevin McGrath is an experienced Energy Auditor and Energy Manager who has carried out over 50 energy audits across a vast range of industries. He also acts as Energy Manager for a number of large organisations.

Kevin is a Mechanical Engineer with a background in facilities management having had engineering management roles in the health and hospitality industries. Completing a Diploma in Energy Management prompted a slight career change that combined his passion for the environment and energy management with his engineering expertise.

Kevin is the Director of Power Solutions Ltd, an electrical and energy consultancy specialising in the provision of a range of energy management services, technical investigations and reporting, along with electrical building services design and street lighting management and design.

Kevin McGrath
Power Solutions Ltd

Low Energy Salt

Abstract

This presentation focuses on an innovative project to simultaneously increase plant production and significantly reduce unit energy consumption.

Dominion Salt recently upgraded their Vacuum Salt Plant to increase the production of pharmaceutical and food grade salt products compared to previous sequential batch plant operations.

Energy is a major operating cost in the manufacture of these salt products and this project will result in very significant savings over the life of the plant. The energy savings also translate to a significant reduction in carbon dioxide emissions overall a win-win project for Dominion Salt and the environment.

Background

Paul Stephenson is a chemical engineer and Technical Director at Aurecon New Zealand. He has designed and managed projects in the dairy, food, minerals, forestry, pharmaceutical and chemical industries, and has particular interests in the development of new processes and the optimisation of existing plant operations.

Paul has specialist expertise in environmental engineering, dairy processing and the management of projects involving new technology through pilot plant trials to full scale implementation.

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Paul Stephenson
Aurecon

Abstract

The world has witnessed significant swings in activity in energy management over the last couple of decades. Although real progress has been made, some of the benefits have been eroded as a result of changes to a variety of legislative and economic drivers.

Some of the areas covered include regulatory compliance, shareholder pressures, the dash for gas and the growing evidence of climate impacts. Several examples are drawn from different regions to compare how the marketplace is evolving and to help identify what drivers are needed to improve traction and encourage greater participation from the marketplace.

Background

Ed Smith is Associate, Global Leader — Energy Services at Golder Associates. Ed is responsible for the development and implementation of Golder’s strategy to expand energy services and provide value to their many clients. As energy prices continue to rise, carbon costs are applied and regulations become more stringent, there is a growing need to deliver high quality solutions-based services to address these aspects. Ed has over 23 years of energy and carbon management experience in the delivery of cost effective solutions and has worked with many multinational firms in several countries. He has participated in more than 60 energy and carbon-related projects mostly in the mining, mineral processing, pulp and paper, food and beverage and general manufacturing sectors.
EcoStruxure™ by Schneider Electric™ energy management architecture delivers up to 30% energy savings, by combining energy-intensive systems like HVAC, access control, video, security management and lighting control across your entire enterprise. Saving up to 30% of a building’s energy demand is a great beginning and thanks to EcoStruxure™ energy management architecture, the savings don’t end there.

Energy Efficiency Certificate schemes allow experts to aggregate energy efficiency and capture some of the benefits that energy efficiency delivers to everyone on the grid. However, like any policy they need to be carefully designed to maximise their benefits.

BACKGROUND: Rob Murray-Leach is the CEO of the Energy Efficiency Council, the Australian peak body for energy efficiency, demand-management and cogeneration. Since its formation in 2008, the Council has put energy efficiency at the centre of Australia’s energy policy.

Rob was formerly a member of the Prime Minister’s Task Group on Energy Efficiency and part of Australia’s independent Climate Change Review (the Garnaut Review). He has a background in behaviour and sustainability from the Universities of Oxford and Adelaide and has contributed to several award-winning books on these topics. In 2011 he received the EcoGen Young Clean Energy Industry Leader award.

ABSTRACT: Massive energy efficiency certificate programs and utility programs are driving energy efficiency all over the globe. While getting smarter with energy is normally the cheapest way to meet energy needs, most energy markets make it easy to sell energy at scale, but very hard to offer demand-side services the same way.

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Speaker Profiles

Ian Niven
EECA Business Update

Abstract EECA Business General Manager Ian Niven will lead a discussion on the energy management value proposition, and encourage EMaNZ members to share their experience of selling the value of what should be an automatic investment choice for business.

Background EECA Business General Manager Ian Niven brings a wealth of corporate governance, business development and energy industry experience to the role.

Much of his career has been spent with listed energy companies in senior corporate and business development roles. He worked for BP in Wellington, London and Singapore and was involved in financing BP’s petrochemicals joint ventures in South East Asia.

Ian was General Manager of Transpower’s corporate functions during an intensive period of reform of the electricity sector in New Zealand. He was also CFO of Transalta when it listed on the New Zealand Stock Exchange and he later led the company’s purchase of the Southdown and Stratford power stations.

Over the past few years, Ian has worked mainly in corporate governance, developing and delivering services in director training, recruitment and board performance for the Institute of Directors. He has also worked in governance for Treasury’s Crown Ownership Monitoring Unit.

Ian is a member of the UK Institute of Chartered Accountants and NZ Institute of Directors, and also an alumnus of the London Business School Senior Management Programme.

Patricia Green
Minter Ellison Rudd Watts
Leases and Contracts — How will NABERSNZ Change Them?

Abstract As with the market’s response to the Canterbury earthquakes, the introduction of NABERSNZ will require changes to standard property documents and how property transactions are carried out. Patricia will discuss the range of issues that will need to be considered by vendors, purchasers, landlords and tenants including additional information disclosure obligations and the introduction of NABERSNZ specific warranties.

Patricia will draw on her knowledge of the property market and highlight some of the challenges to implementing NABERSNZ. These include financial constraints and a lack of widespread understanding of the benefits of NABERSNZ. While some of the challenges may seem insurmountable, Patricia will discuss a number of opportunities that can be explored to successfully implement NABERSNZ.

Background Patricia Green is the head of the Wellington Property team at Minter Ellison Rudd Watts. She is a commercial property specialist lawyer with experience in both New Zealand and the United Kingdom. Patricia acts for a range of public and private sector clients including property developers and clients with national portfolios.

Patricia has worked on a range of commercial transactions including major leasing projects. She has advised on a national portfolio held by the Crown and has developed precedent leases for prominent New Zealand buildings. She has a wealth of experience advising on the sale and acquisition of residential and major commercial properties. This includes undertaking due diligence investigations for vendors and purchasers and drafting contract terms and conditions. Patricia also has extensive experience in the sale of distressed assets across a range of asset classes.

Patricia’s expertise extends to negotiating and drafting development agreements and construction documents for principals and tenants for commercial and mixed use buildings and advising on procurement and tender processes, including for tenant fit out, new build and refurbishment.

Some of Patricia’s long standing clients include Office of Treaty Settlements, Te Aho o Te Kura Pouanui — The Correspondence School, ANZ National Bank Limited, Mitsubishi Motors New Zealand Limited and Z Energy Limited.

Jonathan Pooch
DETA Consulting
Energy Design Reviews — From the Ground Up

Abstract The New Zealand building stock is in an historic state of renewal, and not just in Christchurch. This represents a unique opportunity for New Zealand to make a step change in energy performance that will be realised for years to come. Despite the promotion and awareness of the importance of energy efficiency, inefficient buildings are still being designed, constructed and occupied.

Energy design reviews are a key tool to ensure that this opportunity is realized, but few are taking place. This presentation will address, using examples, the benefits of performing an energy design review and what can be done to ensure New Zealand realizes these benefits on a material scale.

Background Jonathan Pooch is Managing Director of DETA Consulting Ltd. With 8 years of experience, he is an expert in the industrial and commercial energy efficiency design process in New Zealand.

Jonathan has worked with a wide variety of clients to improve energy efficiency; identifying, project managing and implementing projects on a wide scale. Being Christchurch-based, Jonathan is heavily involved with the energy efficient rebuild of industrial and commercial Christchurch.
Opus International Consultants Ltd

Opus is a leading international multi-disciplinary consultancy. Its people are at the forefront of award-winning and innovative projects. Opus is a global company providing excellent solutions to a wide range of clients.

Opus provides specialist advice and project management across a wide range of service sectors. The main areas of work include highway asset development and maintenance, architecture, structural design, infrastructure development, and asset management, water management and environmental planning.

Today, Opus has around 2500 staff in offices and laboratories throughout Australia, Canada, the United Kingdom and New Zealand. It is part of the corporate philosophy of opus to encourage staff to develop and reach their full potential and in so doing contribute to its success.

EECA Business

EECA Business is part of the Energy Efficiency and Conservation Authority.

We help New Zealand businesses succeed through making better decisions about the energy they use every day — helping them reduce costs and improve productivity.

EECA Business makes the decision to invest in energy efficiency easier by providing relevant, accurate information and connecting businesses with energy efficiency experts, who give practical advice, and provide access to funding.

Better business productivity means more employment, and helps our exporters compete in off-shore markets so everyone wins.

By becoming more energy efficient, businesses reduce carbon emissions and help New Zealand meet the challenge of climate change.

Schneider Electric

Today, we are living in an increasingly booming and fast-changing world where energy is key. More than ever, the current situation compels each and every one to achieve more while using less resources. Global specialist in energy management, Schneider Electric brings you solutions for energy efficiency, while making energy safe, reliable and productive, from plant to plug.


Meridian

Meridian supplies electricity to around 178,000 corporate, business, rural and residential customers throughout New Zealand. Our customers include major commercial, industrial and government businesses and organisations across all sectors.

While our primary role is to deliver a secure, cost-effective supply of electricity, we also aim to find ways to add value to our customers’ energy management and reduce their energy costs where possible.

Meridian is also New Zealand’s largest electricity generator, generating electricity from 100% renewable sources, like wind and water. We take a long term view, both of electricity generation and our relationships with our customers. Our goal is to build sustainable relationships that add value to both parties.

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Gridspy

Gridspy is a cloud-based solution to help you manage your energy. Its real-time platform and clip-on sensors deliver instant data directly to your web browser, either on or off site. GridSpy specialises in monitoring, and leaves the analysis to the experts.

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Check us out online to see how you could use our simple plug-in and leave Gridnodes and Gridhubs to improve your energy use, reduce your financial bottom line and improve your environmental sustainability.

UV Solutionz

UV Solutionz are the NZ specialists in the custom engineered design and installation of high output germicidal ultra-violet (UVC) technology for the purpose of non-chemical sterilisation of air and surfaces in commercial, medical, pharmaceutical and Foodtech industries.

Our product is sourced from Steril-Aire Inc in the US, who are renowned world-wide as the leading provider of germicidal UVC technology specifically engineered for operation in cold moving air. Steril-Aire’s UVC technology has been independently tested at over six times the output of its nearest UV competitor.

Integration of Steril-Aire’s patented UVC emitters into your building’s HVAC system is proven to provide the best performing permanent solution for; improved IAQ, continuous coil cleaning, microbial control, maintenance cost reduction, reduction in carbon footprint, reduction in absenteeism, the reduction of ‘hospital acquired infections’, Foodtech antimicrobial applications. This is combined with an attractive ‘Return on Investment’ through energy savings. Discover how Auckland International Airport is saving a massive 2,480MWhr per annum through the integration of our technology throughout their HVAC system.

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Smart Power

Smart Power has provided clients with a one stop shop for all aspects of independent energy management advice since 1993.

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Energy News

Energy News is New Zealand’s online news and information service for the energy sector including a comprehensive industry participant and energy asset database.

Energy News was launched in 2008 and now boasts around 6500 readers every month from 250+ subscribing organisations. Its readership consists of New Zealand energy sector organisations and services companies spanning the electricity, oil and gas, petroleum and alternative energy value chain.

The subscription site provides executive interviews, news, opinions and commentary on a daily basis. It also hosts a suite of information resources including two large databases of the sector participants and energy resources. Other information tools include 30-minute electricity supply and demand monitoring, petroleum permit deadline summary, and an oil price monitor.

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General Conference Information

Registration and Information Desk
The registration desk is located on level 1. The desk will be open from 7.30am onwards on 17 and 18 April and 8.00am onwards on Friday 19 April 2013. The registration desk will be your first point of contact for all matters associated with the conference.

Speakers Preparation
If you are making a presentation at the conference, please meet EJ Westein at the registration desk at least 30 minutes prior to your allocated speaking time. She will assist you with your audio visual requirements.

Toilets
Toilets are located on level 1.

Breaks and Lunches
Throughout the conference all morning teas, lunches and afternoon teas will be served in the Exhibition area, outside of the Lambton rooms.

Parking Arrangements
InterContinental Hotel Wellington has limited valet parking spaces on site for $20.00 per car. Alternatively there is a Wilson car park under the hotel - $20.00 per day for early bird entry before 10.00am.

Business Centre
Located on level 1, Business Centre services are available 24 hours a day, 7 days a week. The Business Centre is attended from 8.30am till 5pm Monday to Friday.

Wireless Internet Connection
Wireless Internet can be purchased from Reception for $29.90 for 24 hours (Data Limit: 1000MB)

Smoking
Smoking is not permitted inside the venue.

Fire/Emergency Evacuation
In the event of fire: Please follow the instructions of the staff. Make your way to the nearest emergency exit and gather at the meeting point outside reception.

Punctuality
Please ensure that you arrive promptly for the start of each session. Doors will close at the indicated start time to prevent disruption to speakers and audiences. We appreciate your consideration.

Handy Telephone Numbers
Intercontinental Hotel 04 472 2722
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The Event Dynamics Team will be on site daily at the registration desk for the duration of the conference. For any enquiries out of this time, please contact EJ Westein 021 395 010.
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